

## Business Schedule

<b>Name:</b>	<b>Business name:</b>	
<b>Business activity:</b>	<b>Place of business:</b>	
Are you registered for GST? If yes, please list all income and expenses below <b>excluding GST</b> .		
	\$	Private %
<b>Income:</b>		
Sales		
<b>Expenses:</b>		
Accounting		
Advertising		
Bank fees and charges		
Cleaning & rubbish removal		
Electricity		
Insurance		
Interest		
Internet		
Maintenance		
Material & supplies		
Minor tools (below \$300)		
Motor vehicle		
Postage, printing & stationary		
Rates and land taxes		
Rent		
Staff training		
Subscriptions		
Superannuation		
Telephone (home)		
Telephone (mobile)		
Work cover		
Other (please provide details)		